

South Metro Fire Rescue Fire Protection District
Special Board of Directors' Meeting Minutes
August 17, 2020

Present:	Jim Albee, Chair	Bob Baker, Fire Chief (absent)
	Renee Anderson, Vice Chair	Vince Turner, Acting Fire Chief
	William Shriver, Treasurer (virtual)	Mike Dell'Orfano, Assistant Chief
	Hank Eng, Secretary	Jerry Rhodes, Assistant Chief
	Cindy Hathaway	Kevin Milan, Assistant Chief
	Alison Rausch	Jon Adams, Assistant Chief
	Sue Roche	Dillon Miskimins, Chief Financial Officer
		Kristin Eckmann, Chief Communications Officer
		Isela Nejbauer, Chief Human Resource Officer
		Bob Cole, Legal Counsel

Others Present: SMFR Staff Members & Members of the Public

MEETING CALLED TO ORDER

Chair Albee called the special meeting of the South Metro Fire Rescue Fire Protection District to order at 6:02 p.m. and welcomed everyone to the South Metro Fire Rescue District Meeting.

PLEDGE OF ALLEGIANCE

Chair Albee led the Pledge of Allegiance to the United States of America.

ROLL CALL

All of the Board Members were present. All audience members introduced themselves.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

N/A

ACTION ITEMS

N/A

DISCUSSION ITEMS

- Long-Term Financial Plan Discussion – Chief Financial Officer Miskimins, Controller Aragon and Senior Financial Analyst Takacs opened the discussion around the District's long-term financial outlook:
 - Incorporated data and information presented over the last several months
 - Revenues – Property Taxes, Fees
 - Expenses – Salaries & Benefits, Work Schedules
 - Capital Projects – Future Stations, Vehicles and Apparatus Replacement
 - Provided projected Fund Balance Reserve Ratio and how it fluctuates depending on the different scenarios
 - Staff clarified that more accurate assumptions will be available in January. In the meantime, Staff will provide the Board with the State Economic Forecasting study.
 - Suggested Staff provide some type of notes/formulas/details to help the Board see how the assumptions were determined & how they actually work.
 - Requested more information when available of the feasibility/timelines of a work schedule change.

- Staff recommended Board Members use the information provided to prepare for future discussions and decisions.
- Staff is available to answer any questions or provide additional scenarios.
- Future Strategies
 - De-Gallagher Vote – Locking in a certain RAR
 - Operating Mill Levy Increase
 - Capital Projects Funding:
 - Bonds, Certificates of Participation, Establish a Capital Mill Levy
 - Possible Expense Solutions
 - Defer Capital Projects
 - Examine Operating Expenses
- State Ballot Initiative Options
 - Chair Albee outlined the base scenario of a residential assessment rate (RAR) held at 7.15% and non-residential rate at 29% if Colorado voters successfully repeal the Gallagher Amendment statewide in November. If the repeal is not successful, SMFR has the option to ask its citizens to de-Gallagher and set an independent RAR and the Board was polled to determine whether or not to make a statement in favor or against the statewide repeal.
 - Legal Counsel Cole provided legal guidelines if the Board decides to pass a resolution.
 - After discussion, the Board directed Staff and Legal Counsel to draft resolution(s) in support of the statewide repeal for review at the September 14th meeting and approval at the September 21st meeting, noting that the ballots will be mailed in early October.

A break was taken at 8:11 p.m.

The Special Meeting reconvened at 8:23 p.m.

INFORMATION ITEMS

- Chief Turner reported that at the State Chiefs' meeting there was a consensus to extend the disaster declaration in case there are questions regarding reimbursement requests.
- Chief Dell'Orfano reported that along with Directors Shriver and Anderson they reviewed the pros and cons of the five compensation RFP responses and will be inviting two for an interview next week.
- At Chair Albee's request, Chief Communications Officer Eckmann noted that "Authority" has been removed from the external website and the Fact Sheet has been updated to reflect 2019 statistics.
- At the Board's request, Chief Communications Officer Eckman informed that a reporter and photographer from Fox 31 were in attendance earlier in the meeting but left without public comment.
- Director Anderson thanked Chief Dell'Orfano for reaching out to the Cherry Creek Schools CFO to help guide them through compliance with the State Fire Code's monthly fire drill policy.
- Director Eng reported that the Civil Air Patrol continues to deliver PPE and today began aerial fire watch from 1 – 4 p.m. in Douglas County, which may be expanded to an early morning patrol if needed.
- Director Hathaway thanked the Department for their assistance with providing water for the Western Welcome Week Duck Race.
- Chair Albee reminded that the SDA Conference will be held virtual September 23-25 and there are several subjects that would be pertinent to this Board. Recordings of the sessions will also be available for three months.
- At Director Shriver's request, XO Tasker reported that a crew of 4 were deployed on Saturday to the Cameron Fire; a crew was deployed to Granby a week ago; and a Strike Team Leader has been providing daily support to moderate conditions in Douglas County.
- Chair Albee stated that this is the 10th meeting, not including several special events, since the new board was seated in May and thanked the Staff for their dedication and support.

EXECUTIVE SESSION (upon motion)

A motion as made by Renee Anderson and seconded by Sue Roche at 8:39 p.m. to convene to Executive Session to consult with Legal Counsel Pursuant to §24-6-402(4)(a), C.R.S., concerning the purchase, acquisition, lease, transfer, or

sale of any real, personal, or other property interest and § 24-6-402(4)(e), C.R.S., for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators. Legal Counsel Cole stated that the necessity for an executive session was not known at the time the agenda was published. All were in favor and the motion carried.

The special meeting reconvened at 9:10 p.m. with no action taken.

NEXT MEETING

The next Regular Board of Directors' meeting to be held on September 14, 2020, 6:00 p.m. at 9195 East Mineral Avenue, Centennial, CO

The next Special Board of Directors' meeting to be held on September 21, 2020, 6:00 p.m. at 9195 East Mineral Avenue, Centennial, CO

ADJOURNMENT

Chair Albee adjourned the meeting at 9:10 p.m.

Attested by: James Albee Date: Sep 14, 2020