

South Metro Fire Rescue Fire Protection District
Special Board of Directors' Meeting Minutes
May 17, 2021

Present:	Jim Albee, Chair	Bob Baker, Fire Chief (absent)
	Renee Anderson, Vice Chair	Mike Dell'Orfano, Assistant Chief
	William Shriver, Treasurer	Tobias Kirschke, Assistant Chief (absent)
	Hank Eng, Secretary	Kevin Milan, Assistant Chief
	Cindy Hathaway	Jon Adams, Assistant Chief (absent)
	Alison Rausch	Dillon Miskimins, Chief Financial Officer
	Sue Roche	Kristin Eckmann, Chief Communications Officer
		Bob Cole, Legal Counsel

Others Present: Littleton City Manager Mark Relph, Station 11 Crew & other SMFR Staff

MEETING CALLED TO ORDER

Chair Albee called the special meeting of the South Metro Fire Rescue Fire Protection District to order at 6:06 p.m. and welcomed everyone to the meeting, which was held at Station 11.

PLEDGE OF ALLEGIANCE

Chair Albee led the Pledge of Allegiance to the United States of America.

ROLL CALL

All of the Board Members were present in person & introduced themselves.

PRESENTATION

Partner Agency Update - Littleton City Manager Mark Relph provided a short personal bio and stated how proud he is with the way the departments came together and how the community responded. Mr. Relph distributed copies of the Leadership Framework that he and his staff are using to set goals and provide structure to make real and lasting change. Highlighting the potential adoption of a Unified Land Use Code to comprehensively complete the formation of a special improvement district; participating in homelessness initiatives with neighboring border communities in Englewood and Sheridan; Main Street Historic District Grant Program to fund improvements for property owners and tenants amidst Denver Water's plan to replace two waterlines, one that will go right down main street; working with various area counties and cities to create regional traffic plans; and create financial sustainability, which includes looking at a ballot issue this fall to generate revenue. Director Hathaway commended Manager Relph for his hard work moving the city forward.

ACTION ITEMS

N/A

DISCUSSION ITEMS

Financial Planning – as noted by Chief Financial Officer Miskimins at the last couple of special meetings, similar to last year, a variety of items were discussed for financial planning, this is the third presentation in this year's series.

Short and Long-Term Capital Modeling - After a tour of the Station, Chair Albee noted that although Manager Relph's presentation regarding financial planning and sustainability was not rehearsed, it confirmed the possible need for this Board to think about an alternative approach to long-term planning for the sustainable maintenance and replacement of facilities and equipment.

Chair Albee opened the discussion about long-term planning & budgeting focused on capital. A copy of the current 10-year capital plan was distributed and provided some background regarding discussions that led to how the current plan was created. He, CFO Miskimins, Chiefs Milan & Dell'Orfano came up with an alternative approach. In order to

understand all of the long-term needs of the District, without just focusing on a 10-year plan that may defer projects due to financial constraints, staff looked at a 30-year plan that incorporates all new facilities and the replacement of facilities that have exceeded their useful life. While additional details will be needed, this model helps the board and staff identify the need for additional funding sources and the appropriate type. CFO Miskimins provided additional details:

- An Alternative Planning Approach
 - Eliminate the fiscal constraint – Evaluate the District’s needs then determine a way to pay for it.
 - 30-Year planning horizon – A period long enough you can’t defer projects
 - Plan to replace stations when they reach 50 years old
 - Bolster spending on maintenance
- \$545 Million over 30 Years (note: the average age of the District’s facilities is 28 years)
 - \$385 million for facilities
 - \$160 million for apparatus
 - Doesn’t yet include capital equipment
 - Would require \$18 million annual contribution to capital projects fund
 - Capital Spending by Year:
 - \$133 million in 1-10 years
 - \$204 million in 11-20 years
 - \$206 million in 21-30 years
- Continue the Conversation
 - Should we think differently about capital planning?
 - Continue to refine capital project replacement models
 - Consider having a facility reserve study completed
 - Benchmark against other like governments

Chair Albee polled the Board and all are in agreement to consider alternative approaches to capital purchases with continuing discussions and refinement of the models.

2022 Update: CFO Miskimins stated some assessed values have been received that Staff will plug in to the plan presented tonight; wrap up 2020; evaluate how 2021 is going; and determine what is needed for space planning and timelines.

Chief Dell’Orfano added that staff is moving forward with strategies identified in previous discussions to help alleviate the space and usability issues at the JSF, including the improvement of shower facilities and potential relocation of functions to alternate facilities (e.g., logistics warehouse), and securing and/or purchasing land for potential relocations of fire stations.

INFORMATION ITEMS

June Board Meeting Preview – Chief Dell’Orfano provided an overview including:

- Reminded that Staff is in the process of selling the Lima property & the interested party may be requesting an extension.
- Inclusion of a parcel of land owned by Douglas County Schools, two Shea Homes parcels right next to the Highlands Ranch Hospital, and one Aurora exclusion.
- Audit/CAFR
- Final direction on November election.
 - Polled the Board and all agreed no desire at this time to request anything from the voters.
- Fire Chief’s Performance Appraisal Charter notes June to start moving forward with the evaluation before the end of the year.
- Local 2086 Contract up for renewal; retreat planned for late June for Staff & E Board to negotiate
- CRRS Einar Jensen making a presentation on strategies for wildfire risk reduction.
- Continuing financial discussions.

Correspondence items in the Board’s packet are summarized below as well as other information items that were communicated:

- The April Monthly DC Report was included in the Board packet.
- A thank you letter was received from the City of Oskaloosa, Iowa Fire Chief for Community Risk Reduction Specialist Einar Jensen's assistance educating his firefighters and chiefs about community risk reduction.
- An anonymous thank you note was received to the SMFR Heroes for their service to the safety and well-being of the community.

EXECUTIVE SESSION

N/A

NEXT MEETING

The next Regular Board of Directors' meeting to be held on June 7, 2021, 6:00 p.m. at 9195 East Mineral Avenue, Centennial, CO

ADJOURNMENT

Chair Albee adjourned the meeting at 8:10 p.m.

Attested by: James E. Albee Date: Jun 7, 2021