

South Metro Fire Rescue Fire Protection District
Regular Board of Directors' Meeting Minutes
May 3, 2021

Present:	Jim Albee, Chair	Bob Baker, Fire Chief
	Renee Anderson, Vice Chair	Mike Dell'Orfano, Assistant Chief
	William Shriver, Treasurer	Tobias Kirschke, Assistant Chief
	Hank Eng, Secretary	Kevin Milan, Assistant Chief
	Sue Roche	Jon Adams, Assistant Chief
	Cindy Hathaway	Dillon Miskimins, Chief Financial Officer
	Alison Rausch	Kristin Eckmann, Chief Communications Officer
		Bob Cole, Legal Counsel (via Teams)

Others Present: SMFR Staff Members

MEETING CALL TO ORDER

Chair Albee called the Regular Meeting of the South Metro Fire Rescue Fire Protection District to order at 6:49 p.m. and welcomed everyone to the meeting.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited at the SMFR Volunteer Firefighter Pension Board of Trustees meeting.

ROLL CALL

All members of the Board were present in person. Battalion Chiefs Mike Vos, Aaron Goedecker and Brian Cronin were in attendance and each provided a short personal bio.

PUBLIC COMMENT

N/A

CONSENT AGENDA

April 5, 2021 South Metro Fire Rescue Fire Protection District Regular Board Meeting Minutes
April 19, 2021 South Metro Fire Rescue Fire Protection District Special Board Meeting Minutes

A motion was made by Hank Eng and seconded by Renee Anderson to approve the consent agenda as presented. All were in favor and the motion carried.

ACTION ITEMS

March 2021 Financial Statements – Chief Financial Officer Miskimins reviewed the financial statements, highlighting:

1. Fund balance increased by approximately \$3.8 million compared to prior month, bringing fund balance to a total of \$82.4 million.
2. Through March, the District has collected \$53 million in property and specific ownership tax revenue, which reflects 44.64% collection vs. 43.65% at this time last year for property taxes, and 27.34% vs. 22.10% for specific ownership taxes. A total of \$372,483 of property taxes have been diverted to TIF in 2021 & reminded that the District has been tracking the diverted TIF monies because the associated URA's will transition to additional revenue for SMFR when they reach maturity.
3. As of March 31st, the District has expended \$30.6 million in the General Fund related to operations or 22.04% of the annual budget not including Capital Projects transfers.
4. First quarter excise taxes totaling \$101,739 have been recorded.
5. Through March, the District has expended \$2.4 million or 37.41% of our total budgeted expenditures in the Capital Fund.

6. On March 1st, the District transferred \$3 million out of investment accounts to cover seasonal cash flow challenges. The investment levels will be restored when the market is favorable since the District has collected property taxes adequate to cover cash flow in the near future.
7. The apparatus for Station 20 that was previously recorded in our prepaid account is now considered in service and has been expensed in the "vehicles and apparatus" line of the Capital Projects Fund.
8. As of April 24th, \$1,246,979 has been expended on COVID-19 related resources.
9. In March, the District received a \$557k prescription rebate per our contract with Cigna as a part of the contract.

CFO Miskimins added that the Cherry Hills Old Hire Pension Fund will be reflected in the future reports & Staff will continue to provide the investment reports quarterly from Chandler Asset Management and PFM.

At Director Anderson's request, CFO Miskimins will get an update on the status of the sale of land on S. Lima Street and on S. Espana Way.

A motion was made by William Shriver and seconded by Alison Rausch to accept the March 2021 Financial Statements as presented. All were in favor and the motion carried.

DISCUSSION ITEMS

N/A

INFORMATION ITEMS

Correspondence items in the Board's packet are summarized below as well as other information items that were communicated:

- Chief Baker apprised the board that Staff continues to keep an eye on Ketamine legislation, which has gone through several revisions. A big thank you to our EMS Team and Dr. Ricco for their work to get the changes made. Staff, along with the Colorado State Fire Chiefs, SDA, Colorado Counties Association & the business community, is also following workers' compensation legislation that would be detrimental to our in-house program.
- Chief Baker reminded that the Accreditation Peer Team Site Visit is taking place this week with three assessors on site and two virtual. The visit started with a tour of the district and dinner on Sunday with the Team, Staff and Board Members Albee and Roche. The kickoff meeting took place this morning, which Albee, Roche and Hathaway attended. Lots of good discussion so far and reminded that everyone is invited to attend the findings presentation on Thursday.
- BC Goedecker provided information on grant funds received through UASI for a replacement collapse trailer, which is being prepared to be put into service soon.
- Local 2086 President Heineman reminded that the 2021 "Face-Off" Hockey Tournament is scheduled for May 21st – 23rd at the EDGE Ice arena. Proceeds benefit the Local 2086 Foundation.
- The monthly Dispatch Dashboard and Emergency Services Reports were included in the Board packet.
- Notice was received that Deputy Fire Marshal Tyler Everitt has attained the Fire Marshal designation from the Center of Public Safety Excellence, becoming one of only 175 Fire marshal designees worldwide.
- A thank you letter was received for the crew at Station 18 who responded on a citizen who suffered complications from a routine ventral hernia surgery.

EXECUTIVE SESSION (UPON MOTION)

N/A

NEXT MEETING

The next Special South Metro Fire Rescue District Board of Directors' meeting will take place on May 17, 2021 at 6:00 p.m. at Station 11, 2255 W. Berry Avenue, Littleton CO.

The next Regular South Metro Fire Rescue District Board of Directors' meeting will take place on June 7, 2021 at 6:00 p.m. at 9195 East Mineral Avenue, Centennial, CO.

ADJOURNMENT

The meeting was adjourned by Chair Albee at 7:37 pm.

Attested by: Jamuel Albee

Date: Jun 7, 2021