



## **NOTICE**

# **MEETING RESCHEDULED**

**The March 22, 2021**

**SOUTH METRO FIRE RESCUE FIRE PROTECTION DISTRICT**

**Special Board of Directors' Meeting**

**Has been rescheduled and moved to:**

**March 22, 2021 at**

**Station 20**

**1801 East Wildcat Reserve Parkway**

**Highlands Ranch, CO**

**The Special Board of Directors' Meeting**

**Will begin at 6:00 p.m.**



**SOUTH METRO FIRE RESCUE**  
**Special Board of Directors' Meeting**  
**March 22, 2021**

**Station 20, 1801 East Wildcat Reserve Parkway, Highlands Ranch, CO**

**I. SPECIAL BOARD MEETING – 6:00 P.M. – Apparatus Bay**

**A. MEETING CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE**

**C. ROLL CALL**

**D. PRESENTATION**

1. Partner Agency Update – Highlands Ranch Metropolitan District

**E. ACTION ITEMS**

**F. DISCUSSION ITEMS**

1. Financial Planning – Miskimins
  - i. Shift Schedules – Baker/Bartley

**G. INFORMATION ITEMS**

1. April Meeting Preview – Dell'Orfano

**H. EXECUTIVE SESSION (by motion)**

**I. NEXT MEETING**

Regular Board of Directors' Meeting to be held on April 5, 2021, 6:00 p.m. at 9195 E. Mineral Avenue, Centennial, CO.

**J. ADJOURNMENT**



**Government Finance Officers Association**

203 North LaSalle Street, Suite 2700

Chicago, Illinois 60601-1210

312.977.9700 fax: 312.977.4806

3/8/2021

Robert Baker  
Chief  
South Metro/Cunningham Fire Rescue Authority, Colorado

Dear Chief Baker:

We are pleased to notify you that your comprehensive annual financial report for the fiscal year ended December 31, 2019 qualifies for GFOA's Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

When a Certificate of Achievement is awarded to a government, an Award of Financial Reporting Achievement (AFRA) is also presented to the individual(s) or department designated by the government as primarily responsible for its having earned the Certificate. This award has been sent to the submitter as designated on the application.

We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and give appropriate publicity to this notable achievement. A sample news release is included to assist with this effort.

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,

A handwritten signature in black ink that reads "Michele Mark Levine". The signature is written in a cursive, flowing style.

Michele Mark Levine  
Director, Technical Services



GOVERNMENT FINANCE OFFICERS ASSOCIATION  
**NEWS RELEASE**

**FOR IMMEDIATE RELEASE**

3/8/2021

**For more information contact:**  
**Michele Mark Levine, Director/TSC**  
**Phone: (312) 977-9700**  
**Fax: (312) 977-4806**  
**Email: [mlevine@gfoa.org](mailto:mlevine@gfoa.org)**

(Chicago, Illinois)—Government Finance Officers Association of the United States and Canada (GFOA) has awarded the Certificate of Achievement for Excellence in Financial Reporting to **South Metro/Cunningham Fire Rescue Authority** for its comprehensive annual financial report for the fiscal year ended December 31, 2019. The report has been judged by an impartial panel to meet the high standards of the program, which includes demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the report.

The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

*Government Finance Officers Association (GFOA) advances excellence in government finance by providing best practices, professional development, resources, and practical research for more than 21,000 members and the communities they serve.*

**From:** Michelle Herian <[Michelle.Herian@southmetro.org](mailto:Michelle.Herian@southmetro.org)>

**Sent:** Friday, March 5, 2021 1:26 PM

**To:** Anthony Valdez <[Anthony.Valdez@southmetro.org](mailto:Anthony.Valdez@southmetro.org)>; Rich Conroy <[Rich.Conroy@southmetro.org](mailto:Rich.Conroy@southmetro.org)>; Chip Kerkhove <[Chip.Kerkhove@southmetro.org](mailto:Chip.Kerkhove@southmetro.org)>

**Cc:** Mike DellOrfano <[Mike.DellOrfano@southmetro.org](mailto:Mike.DellOrfano@southmetro.org)>; Jim Chaney <[jim.chaney@southmetro.org](mailto:jim.chaney@southmetro.org)>; Robert Sprenkle <[robert.sprenkle@southmetro.org](mailto:robert.sprenkle@southmetro.org)>; Jeff Sceili <[jeff.sceili@southmetro.org](mailto:jeff.sceili@southmetro.org)>; Mark Allen <[mark.allen@southmetro.org](mailto:mark.allen@southmetro.org)>; Paul Russell <[paul.russell@southmetro.org](mailto:paul.russell@southmetro.org)>; Jesse Gianino <[jesse.gianino@southmetro.org](mailto:jesse.gianino@southmetro.org)>

**Subject:** Nice thank you from the construction team for Terumo BCT at 3525 Carder Ct. Littleton

**Importance:** High

Terumo BCT is a global leader in blood component, therapeutic apheresis and cellular technologies serving customers in more than 130 countries.

Very interesting project with A-3, B, F1, H-4 and S-1 occupancies which includes top secret processes in a 90,00 square foot clean room of the over all 170,00 square foot tenant improvement.

This was Paul Russell's project with Jeff Sceili as the plan reviewer. We worked with multiple general contractors, the owners rep and had to sign off multiple phases to get this project to a TCO stage.

Another example of great teamwork and stellar customer service.



**SOUTH METRO FIRE RESCUE**  
Fire Marshal's Office

**Michelle Herian**  
Assistant Fire Marshal  
  
T 720.989.2257  
C 303.356.2035  
E [michelle.herian@southmetro.org](mailto:michelle.herian@southmetro.org)



9195 East Mineral Avenue, Centennial, Colorado 80112

**From:** Robert Wallin <[rwallin@tudelainternational.com](mailto:rwallin@tudelainternational.com)>

**Sent:** Wednesday, March 3, 2021 9:43 AM

**To:** Michelle Herian <[Michelle.Herian@southmetro.org](mailto:Michelle.Herian@southmetro.org)>

**Subject:** Thank You

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Michelle,

As we finish out our scope of work on the Terumo project I would like to take a minute to thank you and your team. Throughout the course of construction your entire team has gone above and beyond to

overcome the challenges with this project, and help me through a new process. I look forward to working with your group as I move on to find my next project.

Thanks again,

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Robert Wallin  
Project Engineer  
Tudela International