

**SOUTH METRO FIRE RESCUE  
FIRE PROTECTION DISTRICT,  
COLORADO**

**FIRE CHIEF'S  
DECLARATION OF LOCAL DISASTER**

Pursuant to the provisions of Sections 24-33.5-709, 32-1-1001, and 32-1-1002, Colorado Revised Statutes, South Metro Fire Rescue Policy & Procedure 5.3.2.2, and any other applicable legal authority I, Robert Baker, the Fire Chief for the South Metro Fire Rescue Fire Protection District, on behalf of the District ("District"), do hereby declare a local disaster within the District due to the occurrence or imminent threat of widespread or severe damage, injury, or loss of life or property, resulting from the following condition or situation: coronavirus COVID19 outbreak. The purpose of this declaration of a local disaster is to activate the response and recovery aspects of any and all applicable local and interjurisdictional disaster emergency plans, emergency funding and Board meeting procedures, and to authorize the furnishing of aid and assistance under such plans.

During the validity of this declaration the Fire Chief and members of the Fire Chief's Executive Team, as deemed reasonably necessary:

1. Shall prioritize the District's resources and efforts to protect the health, safety and welfare of the residents and visitors of the District, while ensuring the safety of District personnel.
2. Pursuant to Policy & Procedure 5.3.2.2., Procedure 1.a., the District's Emergency Response Plan, SMFR Action Plan COVID-19, is hereby activated.
3. Discontinue or suspend any or all non-essential services.
4. Implement policies and practices for employee and public contact to minimize person-to-person contact and decrease the risk of transmission of the COVID-19 virus.
5. Upon notice to the Fire Chief, suspend or modify the provisions of any District Resolution, Rule, Regulation, Policy or Procedure, if strict compliance with the same would in any way prevent, hinder or delay necessary action to provide essential emergency services and ensure the safety of District personnel.
6. Pursuant to Policy & Procedure 5.3.2.2., C., suspend purchasing and fiscal policies to save lives and/or protect property. All emergency purchases outside of standard authorizations but within the authority of members of

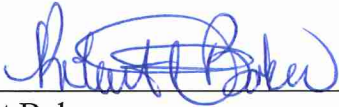
the Executive Team may be approved by the appropriate member of the Executive Team. All emergency purchases outside of standard authorizations of an Executive Team member shall be approved by the Chief Financial Officer (“CFO”) and reported to the Fire Chief. The Fire Chief may approve unbudgeted expenditures without prior Board approval in a cumulative amount not to exceed \$500,000.00. Emergency purchases outside of the Fire Chief’s standard authorization shall be reported to the Board at its next regular meeting. Where possible, competitive pricing shall be sought by means as determined in the reasonable discretion of the Fire Chief.

7. With the approval of the CFO and the Fire Chief, expend money from the District’s emergency reserve account maintained pursuant to TABOR, Article X, Section 20 of the Colorado Constitution.
8. Take such personnel actions as necessary to carry out the District’s priority emergency services, including but not limited to, assigning personnel to work from home; temporarily reassigning District personnel; denying, or revoking previously approved leave requests; requiring reasonable documentation for extended sick leave requests including COVID-19 testing, if appropriate; and placing on leave or in quarantine any employee reasonably believed to have been exposed to or exhibiting symptoms consistent with infection from the COVID-19 virus, and requiring testing prior to their returning to work.
9. Pursuant to Policy & Procedure 5.3.2.2., Procedure 1., a., to the extent the disaster exceeds the District’s capabilities and exhausts its mutual/automatic aid assistance, request aid from the State of Colorado and other state, local and federal sources, including applying for and accepting any available local, state or federal assistance, although no repayment obligation may be entered into without approval of the CFO and Fire Chief.
10. Comply with any procedures or requirements established by the CFO to facility the intent of Policy & Procedure 5.3.2.2., Procedure 2., with regard to Disaster Expenditure Record Keeping.
11. In consultation with the Board Chair and District legal counsel, arrange for meetings of the Board of Directors to be held via telephone, video conference, or other electronic means, in a manner which as fully as possible given the emergency situation, complies with the Colorado Open Meetings Law.

12. Take such other actions as reasonably necessary to carry out this declaration and ensure the reliability of the District's emergency services, while ensuring the safety of the District's personnel.

This declaration shall be valid for a period not to exceed seven (7) days, unless continued, modified, terminated, or renewed by the Board of Directors of the District.

Dated this 19th day of March, 2020.



\_\_\_\_\_  
Robert Baker  
Fire Chief and Chief Executive Officer  
South Metro Fire Rescue Fire Protection District, Colorado

**Declaration terminated this \_\_\_\_\_ day of \_\_\_\_\_, 2020.**

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\_\_\_\_\_  
(print name)  
(print title)  
For the South Metro Fire Rescue Fire Protection District, Colorado

