

South Metro/Cunningham Fire Rescue Authority
Special Board of Directors' Meeting Minutes
June 24, 2019

Present:	David Jackson, Chair	Bob Baker, Fire Chief (absent)
	Laura Simon, Vice Chair	Mike Dell'Orfano, Assistant Chief
	Rich Sokol, Treasurer (via phone)	Vince Turner, Assistant Chief
	Mark Lampert, Secretary	Troy Jackson, Assistant Chief (absent)
	Ronda Scholting	Kevin Milan, Assistant Chief
	Hank Eng	Jerry Rhodes, Assistant Chief
	Danny Gaddy	Dillon Miskimins, Chief Financial Officer
	William Shriver	Isela Nejbauer, Chief Human Resources Officer (absent)
	Patricia Shaver	Kristin Eckmann, Communications Director
	Jim Albee	Bob Cole, Legal Counsel
	Renee Anderson	
	Debbie Brinkman	

Others Present: SMFR Personnel, CFPD Advisory Board, Guests

MEETING CALL TO ORDER

Chair Jackson called the special meeting of the South Metro Fire Rescue Authority to order at 6:05 p.m. and welcomed everyone to the meeting.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited at the South Metro Fire Rescue Fire Protection Board District Meeting.

ROLL CALL

All of the Board Members were present.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

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A motion was made by Mark Lambert and seconded by Laura Simon to approve the consent agenda as amended. All were in favor and the motion carried.

ACTION ITEMS

Chair Jackson open a public hearing at 7:13 PM for the SMFRA Resolution No. 2019-05 portion of the action item.

CAFR/Auditor Report/ SMFRA Resolution No. 2019-05 Amending 2018 Budget and Appropriate Sums – Chief Financial Officer Miskimins discussed the 2018 Comprehensive Annual Financial Report (CAFR). The report included financial sections: auditor's report, management's discussion and analysis, financial statements and required supplemental information and finally a statistical section showing trends, revenue and debt capacity, demographic and economic statistics, and operating indicators. CFO Miskimins reported that the auditors gave a favorable report on the financial statements. He outlined the 2018 financial performance for South Metro/Cunningham Fire Rescue Authority.

There were no public comments and the public hearing was closed at 7:14 PM.

A motion was made by Debbie Brinkman and seconded by Mark Lampert to approve and adopt the CAFR and Auditor Report. All were in favor and the motion carried.

A motion was made by Debbie Brinkman and seconded by Mark Lampert to approve SMFRA Resolution No. 2019-05 Amending 2018 Budget and Appropriating Sums as presented. All were in favor and the motion carried.

DISCUSSION ITEMS

Fire Marshal's Office Fee Schedule Update – Fire Marshal, Chief Anthony Valdez reminded that in December 2018, the Board approved and adopted the 2019 FMO Fee Schedule. At that time, the Board also requested additional information on how fees compared to the industry. Staff determined that the most efficient method to seek input would be through a survey of our customer base and partnering jurisdictions. In addition to the survey, Staff has had the opportunity to seek input from customers while conducting presentations on our unified organization to several interest groups and have also reviewed other, similarly sized fire agency's fees.

Chief Valdez summarized the results of that feedback. Based on Board direction, Staff will be engaging in a fee schedule study with the goal of creating a new fee schedule for Board consideration later this year, with options on special event fees.

Station 20 Update – Chief Vince Turner discussed the design for the future Station 20 and requested direction from the Board on staff's next step for construction of Station 20. Chief Turner reviewed the citizen Station 20 Stakeholder meeting held May 2, 2019. At that meeting there was only one negative comment concerning the proposed station design. At a recent Highlands Ranch Board Meeting, staff members expressed concern about the look of the station and requested a design that better reflected the Highlands Ranch community. Chief Turner presented an alternate design, stating that the new design would increase construction costs. After discussion, the Board provided a motion by Mark Lampert and a second by Hank Eng authorizing staff to proceed with the new (Option B) design with an understanding that staff seek to bring down construction costs. The guidance motion was approved with 10 votes for and 2 votes against.

Comment on STEM Shooting Presentation to the Board June 10, 2019: The Board wanted to give their appreciation to Battalion Chief Jeff Tasker for his presentation on the STEM School shooting and wanted to forward their appreciation of all the hard work done by the first responders and staff in this incident.

INFORMATION ITEMS

Wellness Bureau Update – Wellness Director Tashiro and Chris Macklin reviewed the services provided and clarification as to how these services affect workers' compensation and benefits programs.

Chief Rhodes reminded that the 34th Annual Mile High Hook & Ladder Fire Muster & Parade took place on June 15th. Kids of all ages enjoyed the fire engines in the parade that went down Littleton Boulevard in Downtown Littleton, with the parade ending at the Arapahoe Community College, for the fire must which included new and old fire apparatus on display. Thank you to Chief Baker for serving as Grand Marshal for the parade and thank you to the SMFR Staff and Line for helping make the event a huge success by talking to 339 adults, 56 elders, 162 children, 14 teens, and Citizens Academy Alumni volunteers contributing 21.5 hours to the event. Chief Rhodes also mentioned the Highlands Ranch Kid's Fest with a focus on smoke detector replacement and the Ready Set Goats presentation in Highlands Ranch. The Kid's Safety Classes at Station 21 were also mentioned as a success in public education.

Correspondence items in the Board's packet are summarized below as well as other information items that were communicated:

- SMFR achieved 2019 Mission: Lifeline EMS Gold recognition from the American Heart Association, which recognizes pre-hospital personnel are the first providers to care for patients suffering from a STEMI heart attack and are an integral part of the STEMI system of care impacting the overall care and outcome of patients. This

achievement illustrates a commitment to providing guidelines-based care while meeting high standards of performance.

- Thank-you letter received from the Colorado Search and rescue Association to Chief Sarver and MetCom Ops Manager Tyler March for their assistance getting some of SMFR's old DTR radios donated to the SAR team.
- The June OUCH and MetCom Newsletters were included in the Board packet.

EXECUTIVE SESSION (UPON MOTION)

A motion was made by Hank Eng and seconded by ^{Rhonda} Rhonda Scholting at 9:03 PM p.m. to convene to Executive Session Pursuant to §24-6-402(4)(b), C.R.S. for the purpose of receiving legal advice on specific legal questions and §24-6-402(4)(e), C.R.S. to determine positions relative to matters that may be subject to negotiations, developing strategies for negotiations, and instructing negotiators regarding the Parker PAR. All were in favor and the motion carried.

The regular meeting reconvened at 10:24 p.m.

NEXT MEETING

The next Special South Metro Fire Rescue Authority Board of Directors' Meeting is to be held on August 5, 2019 at 6:00 p.m. at 9195 East Mineral Avenue, Centennial, CO.

ADJOURNMENT

A motion was made by Mark Lampert and seconded by Hank Eng to adjourn the meeting at 10:24 p.m. All were in favor and the motion carried.

Attested by: David M. Jackson Date: Aug 5, 2019