

South Metro/Cunningham Fire Rescue Authority
Special Board of Directors' Meeting Minutes
June 10, 2019

Present:	Laura Simon, Chair	Bob Baker, Fire Chief (absent)
	David Jackson, Vice Chair	Mike Dell'Orfano, Assistant Chief
	Rich Sokol, Treasurer	Vince Turner, Assistant Chief
	Mark Lampert, Secretary	Troy Jackson, Assistant Chief
	Ronda Scholting, Parliamentarian	Kevin Milan, Assistant Chief
	Hank Eng	Jerry Rhodes, Assistant Chief
	Danny Gaddy	Dillon Miskimins, Chief Financial Officer
	William Shriver	Isela Nejbauer, Chief Human Resources Officer
	Patricia Shaver	Kristin Eckmann, Communications Director
	Jim Albee	Bob Cole, Legal Counsel
	Renee Anderson	
	Debbie Brinkman (via phone)	

Others Present: SMFR Personnel, CFPD Advisory Board, Guests

MEETING CALL TO ORDER

Chair Simon called the special meeting of the South Metro Fire Rescue Authority to order at 6:03 p.m. and welcomed everyone to the meeting.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited at the Cunningham Fire Protection District Meeting.

ROLL CALL

All of the Board Members were present.

PUBLIC COMMENT

There was no public comment.

SPECIAL PRESENTATION

STEM School Shooting – District Chief Tasker provided an overview of how far the trainings and working relationships between first responders have come since Columbine, adding that all events start with chaos but within 10 minutes of response to the STEM School shooting, the chaos had changed to calm. Chief Tasker provided a timeline from first units dispatched to the last patient transported, outlined what went right, lessons learned and gave kudos to Chief Gilbert for taking control. Chief Tasker concluded that responding as one agency in the same uniforms, same equipment and shared procedures between fire and law enforcement made a huge difference to the response and unfortunate results compared to 20 years ago.

CONSENT AGENDA

May 6, 2019 South Metro/Cunningham Fire Rescue Authority Board of Directors' Regular Meeting Minutes
May 27, 2019 South Metro/Cunningham Fire Rescue Authority Board of Directors' Special Meeting Minutes

A motion was made by Ronda Scholting and seconded by Mark Lampert to approve the consent agenda as amended. All were in favor and the motion carried.

ACTION ITEMS

April 2019 Financial Statements – Chief Financial Officer Miskimins reviewed the April Financial Statements, noting that the fund balance increased by \$9.6 million over March activity to a total of \$78.4 million; 59.08% of all budgeted

Property and Specific Ownership taxes have been collected for 2019 as compared to 59.76% collected in April of 2018; the District received \$17.8 million from taxes in April, with \$67,389 of property taxes diverted to TIF; the Authority has expended 29.17% or \$36.9 million of our total budgeted expenditures in the General Fund as of April 30th; the Authority has expended 17.2% or \$1.6 million of our total budgeted expenditures in the Capital Fund with the first quarter expenditures well below budget due to the additional planning required for Station 20; in April we received \$130,852 from Littleton Fire Protection District as a part of the 2018 final service agreement reconciliation; and salaries and benefits are trending well under budget, largely due to vacant positions which is also causing minimum staffing overtime to trend over budget.

At the Boards' request, CFO Miskimins reported that there have been 29 separations since the first of the year and not all of the vacancies have been filled; 23 in the academy; reviewed the transport variances; and although the Littleton inclusion has pushed out the timeline, four-person staffing on all front line Engines/Towers is on track to be completed by 2024.

A motion was made by Rich Sokol and seconded by Danny Gaddy to accept the April 2019 Financial Statements as presented. All were in favor and the motion carried.

Election of Officers – Chief Dell'Orfano stated that per the South Metro/Cunningham Fire Rescue Authority Bylaws, the board shall conduct an election of officers annually at the first regular meeting each June. The positions include Chair, Vice-Chair, Secretary, and Treasurer.

Chair Simon stated that it has been a pleasure and an honor to serve as the Chair for the Authority.

Chair Simon made a motion to nominate Dave Jackson as President. The motion was seconded by Hank Eng.

Director Jackson amended the motion to nominate the slate by acclamation of Laura Simon as Vice Chair, Mark Lampert as Secretary and Rich Sokol as Treasurer. Chair Simon accepted the amendment and Hank Eng seconded the amended motion. All were in favor and the motion carried.

DISCUSSION ITEMS

Parker Development Mitigation Impact Fee Analysis – The board invited the consultants into executive session to provide background related to negotiations.

INFORMATION ITEMS

Correspondence items in the Board's packet are summarized below as well as other information items that were communicated:

- The Plan Review and Permit Schedule Update is planned for presentation at the June 24th meeting. As instructed by the Board, Staff has met with stakeholders and obtained customer service survey results and will review some recent controversial events and plans for the future.
- Director Anderson informed that several staff members and a board member of the Highlands Ranch Metro District had concerns over the most-recent design plans for Station 20 and have requested Chief Turner to put together cost estimates for the "barn style" station originally proposed.
- As board members of the Highlands Ranch Law Enforcement Training Foundation Directors Anderson and Albee attended the recent POST and Reserve Graduation Ceremonies, where SMFR Members of the Arapahoe County SWAT Medics Hutchings and Olson were officially sworn in.
- Director Lampert reminded that the Mile High Hook and Ladder Event will take place this weekend at the Arapahoe County Community College and thanked SMFR for their participation.
- Included in the Board packet is information on the upcoming Local 2086 Golf Tournament and South Metro Professional Firefighters Foundation 11th Annual Gala.
- Included in the Board packet is the May MetCom Newsletter, May OUCH Flier, June Regional Peer Support and Wellness Newsletter, Spring SMFR Fire Line and SMFR Quarterly Performance – First Quarter 2019.

- The South Metro Safety Foundation received the 2019 Transportation Safety Foundation Grant for \$2,500; the funds will be used for the teen driving program.
- On May 11th and 18th, SMFR representatives, which included our Community Risk Reduction Specialists, conducted smoke alarm blitzes in the Wolhurst Community (8201 s. Santa Fe Drive), which consists of residents aged 55 and older in a neighborhood of mobile homes; 61 of over 300 homes were visited of which only 41 of the 108 smoke alarms in those homes were functional so 88 new smoke alarms were installed, 4 bed-shaker alarms were installed to address hearing needs.
- A letter to all personnel was received by Dr. Ricco expressing his admiration and pride in the response of the entire SMFR organization to the horrific events at the STEM School in Highlands Ranch.
- FM Valdez outlined the professional and competent work of Investigator Don Titzler and Fire Protection Engineer Amanda Silva, while partnering with our law enforcement agencies, to see closure and justice in a criminal mischief arson case.
- Chief Baker received a letter from PETA and their members thanking our crews for coming to the aid of a flock of ducklings who had become trapped in a storm drain on May 1st.
- A Thank you Letter was received by SMFR and GVPD from the father of a young girl who had stopped breathing; the letter noted that SMFR saved his mom's life 30 years ago.
- A Thank You Note was received from Leadership Douglas County for efforts and contributions to the Program's Fire & EMS Day.

EXECUTIVE SESSION (UPON MOTION)

A motion was made by Rich Sokol and seconded by William Shriver at 7:05 p.m. to convene to Executive Session Pursuant to §24-6-402(4)(b), C.R.S. for the purpose of receiving legal advice on specific legal questions and §24-6-402(4)(e), C.R.S. to determine positions relative to matters that may be subject to negotiations, developing strategies for negotiations, and instructing negotiators regarding the Parker PAR. All were in favor and the motion carried.

The Regular Meeting reconvened at 9:00 p.m. with no action taken.

After discussion, it was agreed that a Special Meeting will be held on June 24th and the Regular July 1st meeting will be cancelled. It was also agreed that the September 2nd Regular Board Meeting will be cancelled and a Special Board Meeting will take place on September 9th.

Parker Development Mitigation Impact Fee Analysis – The board heard a presentation from TischlerBise's Julie Herlands and Colin McAweeney regarding potential impact fees that could be imposed on new development in the Town of Parker.

NEXT MEETING

The next Special South Metro Fire Rescue Authority Board of Directors' Meeting is to be held on June 24, 2019 at 6:00 p.m. at 9195 East Mineral Avenue, Centennial, CO.

ADJOURNMENT

A motion was made by Mark Lampert and seconded by William Shriver to adjourn the meeting at 9:30 p.m. All were in favor and the motion carried.

Attested by: David M. Jackson Date: June 24, 2019