

South Metro/Cunningham Fire Rescue Authority  
Regular Board of Directors' Meeting Minutes  
May 6, 2019

Present:	Laura Simon, Chair	Bob Baker, Fire Chief
	David Jackson, Vice Chair	Mike Dell'Orfano, Assistant Chief
	Rich Sokol, Treasurer (excused absence)	Vince Turner, Assistant Chief
	Mark Lampert, Secretary	Troy Jackson, Assistant Chief
	Ronda Scholting, Parliamentarian	Kevin Milan, Assistant Chief
	Hank Eng	Jerry Rhodes, Assistant Chief
	Danny Gaddy	Dillon Miskimins, Chief Financial Officer
	William Shriver	Isele Nejbauer, Chief Human Resources Officer
	Patricia Shaver	Kristin Eckmann, Communications Director
	Jim Albee	Bob Cole, Legal Counsel
	Renee Anderson	
	Debbie Brinkman	

Others Present: SMFR Personnel, CFPD Advisory Board, Guests

#### **MEETING CALL TO ORDER**

Chair Simon called the regular meeting of the South Metro Fire Rescue Authority to order at 6:38 p.m. and welcomed everyone to the meeting.

#### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited at the South Metro Fire Rescue Volunteer Firefighter Pension Board of Trustees Meeting.

#### **ROLL CALL**

Rich Sokol's absence was excused. All of the other Board Members were present.

#### **PUBLIC COMMENT**

There was no public comment.

#### **SPECIAL PRESENTATION**

Tracked Vehicle Response During Bomb Cycle – Battalion Chief Scott Sarver provided a summary of responses to the Bomb Cyclone that occurred on March 13<sup>th</sup>, which included search & aid to stranded vehicles along E470 & I70, responding to 911 calls from stranded motorists, response to motor vehicle accidents, evacuation of 56<sup>th</sup> between 470 and Bennett, and evacuation of Jackson Gap Road south of DIA. After review of the challenges and opportunities, BC Sarver stated that it was a quite successful adventure for the tracked vehicle.

#### **CONSENT AGENDA**

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A motion was made by William Shriver and seconded by Mark Lampert to approve the consent agenda as amended. All were in favor and the motion carried.

#### **ACTION ITEMS**

March 2019 Financial Statements – Chief Financial Officer Miskimins reviewed the March Financial Statements, which is for the three months ending March 31<sup>st</sup>, highlighting the fund balance increased by \$27.3 million over January to a total of \$68.8 million; 41.95% of all budgeted Property and Specific Ownership Taxes have been collected for 2019 as compared to 43.99% collected in March of 2018; the District received \$34.3 and \$7.2 million from taxes in February and

March, respectively, with \$226,641 and \$15,720 of property taxes diverted to TIF; in March, the Authority has expended 21.52% or \$27.2 million of the total budgeted expenditures in the General Fund (about 3% or \$3.5 million below trend) and 16.82% or \$1.6 million of total budgeted expenditures in the Capital Fund with the first quarter expenditures well below budget due to the additional planning required for Station 20; \$91,000 of parts inventory was added to the balance sheet from the City of Littleton and this and some 2018 audit adjustments have caused beginning fund balances to be restated since January; Salaries and Benefits are still trending well under budget, largely due to vacant positions and this is also causing minimum staffing overtime to trend over budget for the first quarter; and reviewed new line items in the budget report.

A motion was made by Mark Lampert and seconded by William Shriver to accept the March 2019 Financial Statements as presented. All were in favor and the motion carried.

#### **DISCUSSION ITEMS**

CFPD Inclusion – Chief Dell’Orfano reminded that last fall the Board checked into the timeline for CFPD’s full inclusion. CFO Miskimins previewed the updated 10-year financial plan which includes current assessed values, Residential Assessment Rate, and total revenues and Chief Dell’Orfano outlined how the inclusion process would progress over the remainder of the year.

After discussion regarding the inclusion, Board Member redistricting and RAR, the Board gave staff direction to continue moving forward with the CFPD inclusion and bring the appropriate resolutions starting in June. Also, the board requested a continued evaluation of the potential impacts of the Gallagher Amendment and strategies to minimize those impacts.

#### **INFORMATION ITEMS**

Correspondence items in the Board’s packet are summarized below as well as other information items that were communicated:

- An Inclusion Taxation Talking Points document and Fact Sheet has been added to the Board Information section on Office 365.
- A 4.1% payment processing fee was implemented on April 1<sup>st</sup> for Fire Marshal’s Office permit fees. The original estimate approved by the Board was a 4.5% increase.
- Tomorrow are the elections for the Meadowbrook-Fairview and Shadow Canyon inclusions and on May 21<sup>st</sup> is the election for the Dove Hill Inclusion.
- Reminded the Authority Bylaws require that every June an election of new officers will be conducted.
- Congratulations to MetCom for successfully being awarded accreditation for the third time.
- The Lone Tree State of the City Luncheon is on Thursday. There are a couple of seats still available if any additional Board Members would like to attend.
- Notice received that the ISO rating for the entire district will remain at a 1 rating; even with the significant inclusion there were no issues identified.
- A nice letter was received from EAP Provider Sara Metz, thanking EMS Supervisor JP Piche and his therapy dog, an extension of the Peer Support Team, for spending most of the night with the family and DCSO Officers as they grieved the lost of their fellow officer.
- SMFR is named Colorado’s Professional Fire Department in the February Edition of the German Feuerweh Fachjournal (Fire Department Journal).
- Several Staff and Board Members were in attendance at a Station 20 citizen meeting last Thursday night. Chief Turner did a great job of addressing concerns by reassuring that a new fire station does not increase the number of calls but does shorten the response time. Most people in attendance left with a better understanding and felt comfortable with the new plan.
- Director Lampert provided information on the Mile High Hook and Ladder Event on June 15<sup>th</sup> at the Arapahoe Community College, which will be unique this year because of the alignment with SMFR and Chief Baker serving as Grand Marshall.
- Director Gaddy reminded that the Colorado Concours D’Elegance will take place on June 9<sup>th</sup> at the Arapahoe Community College.

- Included in the Board Packet are the March and April 2019 MetCom and Ouch Newsletters along with a Code Compliance Introduction Letter for the Legacy Littleton Fire Rescue area.
- Community Risk Reduction Specialist Colleen Potton was named Educator of the Year 2018 from the Community Risk Reduction Network.
- The State of Colorado signed a resolution designating September 27 as First Responder Appreciation Day.
- Thank you letters were received from DCSO and the Sable Altura FD for assistance during the Bomb Cyclone.
- A thank you letter was received from DCSO to the crew at Station 44 for assistance with one of their deputies who developed symptoms of a heart attack while on patrol.
- A thank you note was received from a Swedish Hospital nurse thanking Mike Fisher, Julie Nelson, Bill Frieling and Zach Parker for their assistance with a teenage suicide.

**EXECUTIVE SESSION (UPON MOTION)**

A motion was made by Laura Simon and seconded by Mark Lampert at 7:45 p.m. to Convene to Executive Session Pursuant to §24-6-402(4)(b), C.R.S. for the purpose of receiving legal advice on specific legal questions regarding the Parker PAR. All were in favor and the motion carried.

The Regular Meeting reconvened at 9:52 p.m. with no action taken.

**NEXT MEETING**

The next Regular South Metro Fire Rescue Authority Board of Directors' Meeting is to be held on June 3, 2019 at 6:00 p.m. at 9195 East Mineral Avenue, Centennial, CO.

**ADJOURNMENT**

A motion was made by Hank Eng and seconded by William Shriver to adjourn the meeting at 9:53 p.m. All were in favor and the motion carried.

Attested by:      Date:     