

South Metro/Cunningham Fire Rescue Authority
Regular Board of Directors' Meeting Minutes
March 20, 2019

Present:	Laura Simon, Chair	Bob Baker, Fire Chief
	David Jackson, Vice Chair	Mike Dell'Orfano, Assistant Chief
	Rich Sokol, Treasurer	Vince Turner, Assistant Chief
	Mark Lampert, Secretary	Troy Jackson, Assistant Chief (absent)
	Ronda Scholting, Parliamentarian	Kevin Milan, Assistant Chief
	Hank Eng	Jerry Rhodes, Assistant Chief
	Danny Gaddy	Dillon Miskimins, Chief Financial Officer
	William Shriver	Isele Nejbauer, Chief Human Resources Officer
	Patricia Shaver	Kristin Eckmann, Communications Director (absent)
	Jim Albee	Bob Cole, Legal Counsel
	Renee Anderson	
	Debbie Brinkman	

Others Present: SMFR Personnel, CFPD Advisory Board, Guests

MEETING CALL TO ORDER

Chair Simon called the regular meeting of the South Metro Fire Rescue Authority to order at 6:38 p.m. and welcomed everyone to the meeting.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited at the South Metro Fire Rescue Fire Protection District Board Meeting.

ROLL CALL

All of the Board Members were present.

PUBLIC COMMENT

There was no public comment.

SPECIAL PRESENTATION

City of Castle Pines Overview – Chief Dell'Orfano introduced Castle Pines City Manager Michael Penny who provided a history of the city over the past 10 years, how the city more than doubled in size through two annexations and anticipated tripling the population of the city, and provided an overview of demographics, new mayor and city council members, planned development, water access plans with Parker Water and Sand, city initiatives and public investment.

Apartment Fire AAR – Chief Dell'Orfano introduced Battalion Chief Dave Mueller who was the Incident Commander on the March 15th Covington at Cherry Creek Apartments and provided a short after action report of the incident. Chief Dell'Orfano added that this fire is in roughly the same location of the complex of the fire in December. Both fires started on the third floors of the two buildings and displaced a total of 72 tenants. Chief Dell'Orfano added that the December fire appeared to be caused by a barbeque grill but the cause of this fire is still under investigation and explained the code requirements.

At the Board's request, Staff will come back with some more statistical data about the fire trends in high-density, multi-family complexes.

Director Sokol left the meeting at 7:17 p.m.

Lockton Health Insurance Update – Lockton Representative Jay Ringhofer provided an overview of how our partially self-insured medical plan works, funding options, cash flow impacts, components of the premium, performance to budget, total plan cost summary, stop loss, large claimants and a rolling 12-month claims average. Chief Baker assured that Staff will continue to track expenses, monetize the investment, and evaluate more internal wellness processes.

CONSENT AGENDA

February 20, 2019 South Metro/Cunningham Fire Rescue Authority Board of Directors' Regular Meeting Minutes
February 25, 2019 South Metro/Cunningham Fire Rescue Authority & Cunningham Fire Protection District Board of Directors' Special Meeting Minutes
SMFRA Amended Resolution No. 2019-01 Adopting the 2019 Regular Board meeting Schedule

A motion was made by Mark Lampert and seconded by Hank Eng to approve the consent agenda as amended. All were in favor and the motion carried.

ACTION ITEMS

SMFRA Resolution No. 2019-04 – Proclaiming the Week of April 14-20, 2019 as National Public Safety Telecommunicators Week – Chief Milan informed that this is a resolution to thank the men and women of MetCom, who receive the 911 calls and dispatch SMFR's emergency professionals during times of crisis. MetCom's recognition is extended to our IT/GIS professionals, and all other public safety telecommunications staff across the country who work tirelessly, often behind the scenes, during emergencies.

Chief Milan added that Paul Smith has been named as the Communications Director of the Year.

Director Eng thanked MetCom for allowing the CPR classes that he teaches to be able to come in and tour MetCom and Director Anderson, who streams PulsePoint, commended MetCom for their professionalism.

A motion was made by Hank Eng and seconded by Ronda Scholting to approve SMFRA Resolution No. 2019-04 Proclaiming the Week of April 14-20, 2019 as National Public Safety Telecommunicators Week as presented. All were in favor and the motion carried.

January 2019 Financial Statements – Chief Financial Officer Miskimins reviewed the revised January Financial Statements, highlighting the fund balance increased by \$2.2 million from taxes over last month to a total of \$41.5 million with \$24,720 of property taxes diverted to TIF noting that the Centennial Urban Renewal Authority is now included within the SMFR district boundaries and the schedule of Property Tax Collections has been updated to include taxes diverted due to TIF from both Douglas and Arapahoe counties; 2.12% of all budget Property and Specific Ownership Taxes have been collected for 2019 as compared to 5.6% collected in January of 2018 which is due to the tax reform changes that prompted homeowners to pay their property taxes in December 2017 for the year 2018; we have expended 8.23% or \$10.4 million of our total budgeted expenditures in the General Fund; the positive variance in the salary line is largely due to vacant positions that were budgeted for and not yet filled in 2019; the positive variance in the benefits line is partly due to those same vacancies, but also a shift in benefits enrollment with close to 95% of the legacy Littleton employees enrolling in the cheaper, High-Deductible plan; and, the negative variance in the equipment line is due to ordering a few items sooner in the year than when we budgeted for them.

A motion was made by Hank Eng and seconded by Mark Lampert to accept the January 2019 Financial Statements as presented. All were in favor and the motion carried.

DISCUSSION ITEMS

N/A

INFORMATION ITEMS

Retroactive Fire Code Provisions Update – On behalf of Fire Marshal Valdez, Chief Dell'Orfano, as a follow up to the discussion last month, reminded that the only areas affected by the SMFR Fire Code Adoption would be the unincorporated areas of Arapahoe and Jefferson counties and the Town of Parker. Chief Dell'Orfano added that after a

thorough review, the FM's Staff is confident that only one restaurant/bar/nightclub occupancy would be subjected to the retroactive fire sprinkler installation requirements and that is the Red Lobster located at 5656 South Wadsworth Avenue in Unincorporated Jefferson County with an occupant load of 350. In the coming weeks, Staff will have conversations with the management of the Red Lobster to propose a low risk solution that aligns with the intent of this retroactive provision without affecting their business practices. Chief Valdez also identified three buildings that the Cunningham Board is familiar with that require a retroactive fire alarm system be installed and the building ownerships have been notified of the requirement prior to January 2018; however, Staff has not moved forward with any actions because some of the specific ownership arrangements are still under the legal review process.

Correspondence items in the Board's packet are summarized below as well as other information items that were communicated:

- CRRS Colleen Potton was recognized for her work in Fire and Life Safety education and received an invitation to NFPA's 2019 Annual Conference and Expo in order to participate in their 2019 Rising Star Program.
- SMFR received the 2019 Community Leadership Awards from the Aurora Chamber of Commerce. The award is presented to a business for extensive civic participation that has resulted in the increase in quality of life, inspiring others towards positive change and demonstrating commitment to the community. Director Lampert stated that Chief Baker did an admirable job of accepting the award and added that Chief Rhodes received the Man of the Year Award from the Aurora Chamber in 2015.
- Numerous letters in condolence of FF Cody Mooney's passing were included in the Board packet.
- Chief Turner attended the Praying Hands Ranch 30th Annual Spaghetti and Sweethearts Dinner that took place on February 23rd. This event was well-attended and proceeds benefit the Praying Hands Ranch meet the needs of mentally, emotionally and physically challenged children, adults, troubled youth and disabled veterans in their ranch environment therapeutic center.
- Chief Baker accepted a painting from pictures in and around the 9/11 Memorial created by Centennial Rotary Club member Cheryl Sartain. The painting was auctioned at the Rotary's Christmas party and purchased by several rotary members so that it could be placed in the new Station 32.
- A letter was received from the Joshua Early Childhood Center Intervention Program Director thanking DFM Mike Williams for his understanding and assistance with getting their fire inspection performed quickly so that they could transfer their childcare license to a new location when their old location was devastated by a flood.
- A thank you letter from the mother of a patient who had suffered a febrile seizure to Station 16 C Shift, BC 1 and the Jeffco Sheriff's Office expressing appreciation for their fast arrival, explanation of expectations and calm & smooth ride to the hospital.
- A thank you note was received for Station 11 who helped provide "the best birthday ever" for a group of young children.
- Exceptional performance was acknowledged by BC Sarver to Safety 34, E33, M15 and Med 1 during the recent snowstorm. It is estimated that SMFR assisted with rescuing over 100 stranded motorists in Arapahoe County.

EXECUTIVE SESSION (UPON MOTION)

A motion was made by Hank Eng and seconded by Mark Lampert at 8:28 p.m. to Convene to Executive Session Pursuant to §24-6-402(4)(b), C.R.S. for the purpose of receiving legal advice on specific legal questions regarding the Parker PAR. All were in favor and the motion carried.

The Regular Meeting reconvened at 10:11 p.m. with no action taken.

NEXT MEETING

All of the Board members agreed to cancel the April 1, 2019 Regular South Metro/Cunningham Fire Rescue Authority Board of Directors' Meeting.

The next Regular South Metro Fire Rescue Authority Board of Directors' Meeting is to be held on May 6, 2019 at 6:00 p.m. at 9195 East Mineral Avenue, Centennial, CO.

ADJOURNMENT

A motion was made by Hank Eng and seconded by Danny Gaddy to adjourn the meeting at 10:13 p.m. All were in favor and the motion carried.

Attested by:  Date: 5/6/19