

South Metro/Cunningham Fire Rescue Authority
Special Board of Directors' Meeting Minutes
September 9, 2019

Present:	David Jackson, Chair	Bob Baker, Fire Chief
	Laura Simon, Vice Chair	Mike Dell'Orfano, Assistant Chief
	Rich Sokol, Treasurer	Vince Turner, Assistant Chief
	Ronda Scholting	Jon Adams, Assistant Chief
	Hank Eng (via phone)	Kevin Milan, Assistant Chief
	Danny Gaddy	Jerry Rhodes, Assistant Chief
	William Shriver	Dillon Miskimins, Chief Financial Officer
	Patricia Shaver	Isela Nejbauer, Chief Human Resources Officer
	Ken Jensen	Kristin Eckmann, Communications Director
	Jim Albee	Troy Jackson, Assistant to the Fire Chief
	Renee Anderson	Bob Cole, Legal Counsel
	Debbie Brinkman	

Others Present: SMFR Personnel, CFPD Advisory Board, Guests

MEETING CALL TO ORDER

Chair Jackson called the special meeting of the South Metro Fire Rescue Authority to order at 7:03 p.m. and welcomed everyone to the meeting. Chair Jackson also welcomed Director Jensen to the Authority Board.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the United States of America was recited at the Cunningham Fire Protection District Board of Directors' meeting.

ROLL CALL

Hank Eng participated via phone. All of the other Board Members were present.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

August 5, 2019 South Metro/Cunningham Fire Rescue Authority Board of Directors' Regular Meeting Minutes

A motion was made by Ronda Scholting and seconded by William Shriver to approve the consent agenda as presented. All were in favor and the motion carried.

ACTION ITEMS

Officer Election – Chair Jackson reminded that the Secretary position is vacant and added, that due to health issues, he will be stepping down as Chair effective immediately.

Chair: Laura Simon was nominated. Laura Simon was elected Chair by acclamation.

Vice Chair: William Shriver and Hank Eng were nominated. After several tiebreakers, it was agreed that William Shriver and Hank Eng will rotate serving as Vice Chair.

Treasurer: No changes were made to this position - Rich Sokol will continue to serve.

Secretary: Jim Albee was nominated. Jim Albee was elected Secretary.

Laura Simon assumed the position of Chair.

Fire Chief Performance Committee Appointees – Chair Simon reminded that three Board members, Simon, Gaddy & Lampert, were recommended to sit on a standing committee to develop and codify the performance evaluation process for the Fire Chief. Chair Simon added that there are several other committees on which Board members should have a consistent presence, such as: Salary & Benefits, Bylaws/Boardsmanship (update bylaws, board trainings, etc.) and Community Outreach.

By unanimous decision, it was recommended that based on her historical knowledge and commitment, Laura Simon should remain on the Fire Chief Performance Committee.

Fire Chief Performance Committee: Simon, Gaddy, Shriver, Eng
Salary & Benefits: Jackson, Gaddy
Bylaws/Boardsmanship: Albee, Scholting, Williams-Thompson
Community Outreach: Anderson, Jensen

July 2019 Financial Statements – Chief Finance Officer Miskimins reviewed the financial statements, highlighting that the fund balance decreased by \$6.2 million over June activity, to a total of \$93.8 million; 95.47% of all budgeted Property and Specific Ownership taxes have been collected for 2019 as compared to 95.56% collected in July of 2018; the District received \$1.7 million from taxes in July, with \$5,965 of property taxes diverted to TIF; as of July 31st, the Authority has expended \$68.8 million in the General Fund, which is 1.8% below the YTD budget; and, through July, the Authority has expended 18.7% or \$1.7 million of our total budgeted expenditures in the Capital Fund with second quarter expenditures well below budget due to the delayed start of Station 20.

At the Board's request, CFO Miskimins provided an overview of the attrition and overtime budgets and will be presenting a payer mix analysis at a future meeting.

A motion was made by Rich Sokol and seconded by Ronda Scholting to accept the July 2019 Financial Statements as presented. All were in favor and the motion carried.

DISCUSSION ITEMS

SMFRFPD 2020 Director Districts – Chief Dell'Orfano reminded that the South Metro Fire Rescue Fire Protection District will be considering the approval of new director district boundaries tonight in preparation for full unification of SMFR, CFPD and LFR and in preparation for the May, 2020 board election. During this discussion, all board meetings will remain in session so that the Authority and CFPD board members can also participate in the discussion and provide feedback. Staff has prepared an overview that will provide the background, procedures, and justification of the proposed boundaries and CFPD board members will also provide a formal recommendation, as discussed at their August 26th board meeting.

Chief Dell'Orfano added that the Boards were presented Versions A and B of the potential boundaries, along with enlarged maps for each of the 7 districts (districts 3-7 stay the same in each scenario), and that Versions A and B satisfy all of the legal criteria for director district's, provided the process and philosophies to get to the recommendation of Version A.

CFPD Board Chair Williams-Thompson thanked Legal Counsel Cole and Chief Dell'Orfano and their teams for their legal and geographic/statistical guidance to the CFPD Board so they could make an informed recommendation. Williams-Thompson stated that it is the CFPD Board's recommendation to implement the Version A Director District based on the fact that it is more compact and has higher levels of diversity location within two districts.

After discussion about various redistricting options, the board agreed that Version A was the best option to recommend to the district.

A motion was made by Ronda Scholting and seconded by William Shriver to recommend Version A for the SMFRFPD 2020 Director Districts. All were in favor and the motion carried.

INFORMATION ITEMS

CFPD Director Lampert requested the CFPD, SMFR and SMFRA Boards approve support for the upcoming Arapahoe County 1A Public Safety Ballot Measure that will be on the November ballot, which supports funding the construction of a new jail and expanded programming for mental health, substance abuse, education, on-the-job, and life skills training. The ballot item would be asking for a 3.4 mill levy increase beginning in 2020, of which 1.1 mills would sunset in 2052 after completion of capital construction debt payments. The remaining mill levy would continue to fund ongoing operations and maintenance expenditures.

After a short discussion, it was recommended that this item be brought back for consideration using the resolution language already approved by Arapahoe County Commissioners.

Upcoming Events – Chief Dell’Orfano and Staff will work with the Board Members to provide updates for upcoming events and a consistent Board member presence. Upcoming events for September/October were distributed.

Correspondence items in the Board’s packet are summarized below as well as other information items that were communicated:

- A copy of the August MetCom and OUCH Newsletter, and the Summer Fire Line Newsletter were included in the Board packet.
- A copy of the report from Building a Better Colorado, recommended by the CSFC’s as a must read for all of Colorado’s fire service leaders, which identifies the “temperature of the water” concerning potential statewide changes to Gallagher, TABOR and Amendment 23 was also included in the Board packet.
- As noted in the recent edition of South Metro Fire Rescue Around the District, a thank you note was received from Congressman Crow along with a photo of Chief Baker presenting a gift of appreciation to the Congressman for his support in the wake of the STEM School shooting.
- A thank you note was received from John and Maria Castillo, the parents of Kendrick, for the crews’ immediate response and care provided to the students and staff affected by the STEM School shooting.
- The MDA Fill the Boot campaign numbers are in and SMFR collected the most in the state - \$130,404.74 – ahead of West Metro and Denver. A big thank you to all who help make the campaign such a huge success.
- A note of appreciation was received from a citizen who wanted to extend his prayers and support to the first responders.
- The South Metro Safety Foundation received lemonade stand donation from local kids – the grandchildren of former Board Member Jim Olmsted.
- A thank you letter received from a Castle Pines resident for the patient and professional discussion with Chief Dell’Orfano and CRRS Einar Jensen regarding the reduction of fire danger in public lands within the City limits.
- A thank you letter was received from the Colorado Fallen Hero Foundation Board expressing their gratitude for the tremendous assistance provided by Jackie Erwin while investigating a fatal car crash on Hwy I-70 near Deer Trail.
- A thank you letter was received from West Metro Fire Rescue’s Civil Service Committee, Division Chief Pfannenstiel and the entire Training Division Staff for Engineer Bryon Barr’s participation as an assessor for the pumping portion of their 2019 Engineer Exam.
- A thank you note was received from a fall victim to Engine 33 and Medic 33 for their assistance.
- A thank you note was received from another fall victim to M21 for their assistance.
- A thank you email to the Pipes & Drums from Colonel Gil Ferguson, Commander, 10th Special Forces (Airborne) for their second annual performance at their Dress Ball. P&D presented Col. Ferguson with an official band kilt, which he promptly donned, and appointed him an honorary member.
- A thank you letter from the Castle Rock Fire and Rescue to Chief Mayhew and the Training Bureau staff for the outstanding acquired structure drills provided to their department.
- A recent op-ed that appeared in the Villager on August 22, 2019 that identified additional citizen concern regarding our event and permit fees for community events in Littleton was included in the board packet.

EXECUTIVE SESSION (UPON MOTION)

A motion was made by Laura Simon and seconded by Patricia Shaver at 9:05 p.m. to convene to Executive Session Pursuant to §24-6-402(4)(e), C.R.S. to determine positions relative to matters that may be subject to negotiations, developing strategies for negotiations, and instructing negotiators regarding the Fire Chief's contract. All were in favor and the motion carried.

The regular meeting reconvened at 10:10 p.m.

NEXT MEETING

The next regular South Metro Fire Rescue Authority Board of Directors' Meeting is to be held on October 7, 2019 at 6:00 p.m. at 9195 East Mineral Avenue, Centennial, CO.

ADJOURNMENT

A motion was made by Laura Simon and seconded by Muriel Williams-Thompson to adjourn the meeting at 10:12 p.m. All were in favor and the motion carried.

Attested by:  Date: 10/7/19